



**PUBLIC NOTICE**  
**BARNHAM & EASTERGATE PARISH ANNUAL ASSEMBLY 2021**

**The 2021 ANNUAL PARISH ASSEMBLY will take place on Tuesday 25<sup>th</sup> May 2021  
at Barnham Community Hall at 6.30 p.m.**

**Attendance will be limited by the COVID restrictions at the time of the meeting and therefore if you would like to attend we would ask that you inform the Parish Clerk so suitable arrangements for social distancing etc can be put in place and potentially the ability to participate via a video (Teams link)**

The **Annual Parish Assembly** is a feature unique to Parish and Town Councils as it must be held by law each year between 1<sup>st</sup> March and 1<sup>st</sup> June (Local Government Act (LGA) 1972 Schedule (Sch.) 12 section 14 (1)). It is a meeting for residents of the Parish and it is your opportunity to place matters on the agenda that you wish to raise and even vote on.

Whilst the meeting is not a meeting of the Parish Council, the Parish Council will call the meeting, put together an agenda, although that can be driven by suggestions from residents, and the Chair of the Council will look after the running of the meeting.

If no suggestions come for the agenda come from residents we will look to produce a 'Community after COVID' focus to the event.

There will also be an opportunity to meet and chat (socially distanced) with your Parish Councillors as part of the event, but unfortunately this year we will be unable to offer refreshments.

Also, if you run a local group and would like the opportunity to give a short presentation or update people on what you do then get in touch and we can add that to the agenda.

**Please contact me – Alison Crabb, Clerk to Barnham and Eastergate Parish Council, by email – [clerk@barnhamandeastergate-pc.gov.uk](mailto:clerk@barnhamandeastergate-pc.gov.uk) or phone 07565 052617 with your ideas for potential items or if you want to do a presentation yourself. A response as soon as possible would be appreciated so I can confirm and publish final details of the event.**

**The meeting will be followed by the Annual Meeting of the Parish Council**