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Members of **Barnham and Eastergate Parish Council** are summoned to a meeting of the Full Council on **Tuesday 11<sup>th</sup> July 2023 at 7.30 p.m. at Barnham Community Hall.**

Alison Crabb

**Clerk to Barnham and Eastergate Parish Council**

### **AGENDA**

- 1. Open Public Session – Members of the public present are invited to ask questions about the Council that relate to items on the agenda. The session will last no more than 15 minutes and will not be formally minuted. However, issues raised may be mentioned in the minute of the item they relate to.**
- 2. Apologies**
- 3. Co-option of Councillor to fill current vacancy**  
Following the advertisement of the three vacancies on the Council, following the recent elections, the Council has received one application which has been circulated to members of the Council for consideration at this meeting. If supported and approved the candidate will immediately take their place on the Council.
- 4. Declarations of interest**  
Members are reminded to make any declarations of personal and/or pecuniary interests that they may have in relation to items on the agenda.
- 5. County and District Councillor Reports**  
An opportunity for County and District Councillors to confer and exchange information with Barnham and Eastergate Parish Council.
- 6. Minutes of the Annual Meeting of the Council held on 23<sup>rd</sup> May 2023 - for approval**
- 7. Finance**
  - 7.1** To note and retrospectively approve the list of payments made since the last meeting
  - 7.2** To note the End of Q1 financial position of the Council
  - 7.3** To approve the annual payment of Councillors allowances
- 8. Award of Contract for Extension Projects at Barnham Community Hall and Eastergate Village Hall**  
The Council's Finance Sub-Committee will recommend the awarding of the Contract for a Porch extension at Barnham Community Hall and Porch and separate store extensions at Eastergate Village Hall. The contract will be awarded following a tendering process and review of the two lowest bids received by the projects appointed Quantity Surveyor.

**9. Planning & Environment Committee**

**9.1** To note the minutes of the meeting of the P&E Committee held on 13<sup>th</sup> June 2023

**9.2** To receive an update from the Chair of the Committee on any other key areas

**10. Community Related updates**

**10.1** To receive a verbal update from the Assistant Clerk (Community) in respect of the Community facilities within the Parish.

**10.2** To receive the outcome of the Annual Conversation in respect of the Memorandum of Understanding between the Council and the Trust, together with an updated list of projects completed, current and future and potential funding sources to achieve them.

**10.3** Newsletter production – to discuss and agree a timetable for production of the next edition of the Parish newsletter.

**11. Working Party Updates**

**11.1** Community Resilience Team (David Phillips)

**11.2** People, Places and Spaces Working Party (Penny Wycherley/Andrew Crawford)

**12. Provision of Allotments**

To consider a request from a group of local residents for the Council to provide allotments.

**13. Report by Chair of the Council**

The Chair to give a verbal update on any specific issues he wishes to draw to the attention of the Council and public participating in the meeting.

**14. Report by Clerk**

The Clerk will give a verbal update on key issues of interest to Council that have been dealt with since last meeting.

**15. Date of Next Parish Council meeting**

Tuesday 12<sup>th</sup> September at 7.30 p.m. at Barnham Community Hall