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Members of **Barnham and Eastergate Parish Council** are summoned to a meeting of the Full Council on **Tuesday 5th December 2023 at 7.30 p.m. at Barnham Community Hall.**

Alison Crabb

Clerk to Barnham and Eastergate Parish Council

AGENDA

- 1. Open Public Session – Members of the public present are invited to ask questions of the Council that relate to items on the agenda. The session will last no more than 15 minutes and will not be formally minuted. However, issues raised may be mentioned in the minute of the item they relate to.**
- 2. Apologies for absence**
- 3. Declarations of Interest**
Members are reminded to make any declarations of personal and/or pecuniary interests that they may have in relation to items on the agenda.
- 4. County and District Councillor inputs**
An opportunity for County and District Councillors to confer and exchange information with Barnham and Eastergate Parish Council.
- 5. Minutes of the meeting of the Full Council held on 31st October 2023 – for approval**
- 6. Finance**
 - 6.1** To retrospectively approve the list of payments made since the last meeting
 - 6.2** To note the current financial position as at 30th November 2023
- 7. Consideration of Draft Budget for 2024/25**
As part of the Precept level setting process the Council will consider a draft budget prepared by the Clerk in consultation with the Chair and Finance Sub-Committee. The final budget and Precept figure will be approved at the Council meeting in January 2024.
- 8. Planning Matters**
To receive a verbal report from the Chair of the Committee on any current issues being considered by members of the Committee.
- 9. Community Facilities**
 - 9.1** Assistant Clerk (Community) to give short update on community facilities and activities across the Parish
 - 9.2** Update on Hall Extension Projects
 - 9.3** Murrell's Field – next steps following recent consultation exercise

10. Working Party Updates

10.1 Community Resilience Team (David Phillips) – verbal update

10.2 People, Places and Spaces Working Party (Penny Wycherley/Andrew Crawford) – verbal update on recent activities and future plans

11. Establishment of Communications Working Party

To consider establishing a Communications Working Party to be responsible for revising and improving the Council's Communication Strategy and to take on the responsibility for the Council's regular newsletter.

12. Reports from attendance at Outside Body Meetings/conferences

12.1 ADALC Conference

12.2 Seminar on New housing Development and Sewerage Infrastructure organised by Middleton-on-Sea Parish Council

13. Report by Chair of the Council

The Chair to give a verbal update on any specific issues he wishes to draw to the attention of the Council and public participating in the meeting.

14. Report by Clerk

The Clerk will report on issues dealt with since the last meeting not already covered during the meeting.

15. Date of Next Meeting

The next meeting of the Council will take place on Tuesday 23rd January 2024. The meeting will set the precept level and finalise the budget for 2024/25.