



Parish office, Barnham Community Hall, Murrell's Field, Yapton Road,
Barnham, West Sussex PO22 0AY

Parish Clerk: Mrs Alison Crabb Tel: Mobile 07565 052617

Email: clerk@barnhamandeastergate-pc.gov.uk

Members of **Barnham and Eastergate Parish Council** are summoned to a meeting of the Full Council on **Tuesday 12th March 2024 at 7.30 p.m. at Barnham Community Hall.**

Alison Crabb
Clerk to Barnham and Eastergate Parish Council

AGENDA

1. **Open Public Session – Members of the public present are invited to ask questions about the Council that relate to items on the agenda. The session will last no more than 15 minutes and will not be formally minuted. However, issues raised may be mentioned in the minute of the item they relate to.**
2. **Apologies**
3. **Declarations of interest**
Members are reminded to make any declarations of personal and/or pecuniary interests that they may have in relation to items on the agenda.
4. **County and District Councillor Reports**
An opportunity for County and District Councillors to confer and exchange information with Barnham and Eastergate Parish Council.
5. **Minutes of the Full Council Meeting held on 23rd January 2024 - for approval**
6. **Finance**
 - 6.1 To note and retrospectively approve the list of payments made since the last meeting
 - 6.2 To note the latest overall financial position of the Council
 - 6.3 To appoint Smithe & Co as the internal auditor for the 2023/24 accounts
 - 6.4 To consider the use of CIL funds to make a contribution towards a storage facility at Barnham Community Hall – T Bedford will present a brief plan and report on proposal.
7. **Planning & Environment Committee**
To receive an update from the Chair of the Committee on recent meetings and any other key issues being considered by the Committee.
8. **Community Facilities in the Parish**
To receive a verbal update from the Assistant Clerk (Community) in respect of the Community facilities within the Parish.
9. **Working Party Updates**
 - 9.1 Community Resilience Team (David Phillips)
 - 9.2 People, Places and Spaces Working Party (Penny Wycherley)
 - 9.3 Communications Working Party (James Roberts)

9.4 Murrells Field Working Party (David Phillips/Terry Bedford)

10. Outside Body Meetings - Updates

10.1 Multi-Agency Team meeting on anti-social behaviour - Sue Wallsgrove

10.2 Arun Flood Group – Sue Wallsgrove

10.3 Parish Council Cluster meeting held on 28th February – Chair

10.4 Andrew Griffith Meeting 26th January - Chair

11. Annual Parish Assembly – 30th April

To discuss and confirm arrangements for the above.

12. Report by Chair of the Council

The Chair to give a verbal update on any specific issues he wishes to draw to the attention of the Council and public participating in the meeting.

13. Report by Clerk

The Clerk will give a verbal update on key issues of interest to Council that have been dealt with since last meeting.

14. Date of Next Parish Council meeting

Tuesday 30th April at 6.30 p.m. The meeting will be the Annual Meeting of the Parish Council.

15. Exclusion of the Press and Public

‘To consider whether to exclude the Press and Public from the meeting during the consideration of the following item in accordance with S1(2) of the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that they involve the likely disclosure of exempt information’

PART II

16. Staff Matters

To consider and approve recommendations from the Staff Management Panel in respect of staff remuneration matters.