



Parish office, Barnham Community Hall, Murrell's Field, Yapton Road,  
Barnham, West Sussex PO22 0AY

Parish Clerk: Mrs Alison Crabb Tel: Mobile 07565 052617

Email: [clerk@barnhamandeastergate-pc.gov.uk](mailto:clerk@barnhamandeastergate-pc.gov.uk)

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Members of **Barnham and Eastergate Parish Council** are summoned to the **Annual Parish Council Meeting** to be held on **Tuesday 30<sup>th</sup> April 2024 at 6.30 p.m. at Barnham Community Hall.**

**The meeting will be followed at 7.15 p.m. by the Annual Parish Assembly**

Alison Crabb

**Clerk to Barnham and Eastergate Parish Council**

### AGENDA

**There will be no public session at the Annual Parish Council Meeting. This will only take place at ordinary meetings of the Council**

- 1. Election of Chair of the Parish Council and signing of Declaration of Office**
- 2. Election of Vice-Chair of Parish Council**
- 3. Apologies for absence**
- 4. Declarations of interest**  
Members are reminded to make any declarations of personal and/or pecuniary interests that they may have in relation to items on the agenda.
- 5. Minutes of the Full Council Meeting held on 12<sup>th</sup> March 2024 – for approval**
- 6. Finance**
  - 6.1** To retrospectively approve the list of payments made since 12<sup>th</sup> March 2024
  - 6.2** To note the end of year financial position for 2023-24
  - 6.3** To approve the payment of the Councillors annual allowance for 2024-25
  - 6.4** To approve the transfer of £40,000 to the Council's Reserves account
- 7. Annual Review of Council Policy documents**  
The Clerk has reviewed the Policy documents of the Council and recommends no changes to the currently approved documents that are published on the Council's website.
- 8. Appointments of Members to Council's existing Committees, Working Groups etc. (current membership is shown)**
  - 8.1 Planning & Environment Committee (up to 7)**  
The current membership of the Committee is as follows:  
Phil Cramp: Heather Kilroy: John Robinson: Sue Wallsgrave: Chris Wells:
  - 8.2 Staff Management Panel**  
Chris Allington: Chris Wells
  - 8.3 Finance Sub-Committee**  
Chris Allington: Sue Wallsgrave: David Phillips: Penny Wycherley: Andrew Crawford

**8.4 People, Places, Spaces Working Party**

Penny Wycherley: Simon Parkin

**8.5 Community Resilience Team**

David Phillips: Heather Kilroy: Phil Cramp: Penny Wycherley

**8.6 Communications Working Party**

James Roberts: Simon Parkin: Andrew Crawford

**8.7 Murrells Field Project Working Party**

David Phillips: Sue Wallsgrove: Chris Wells: Simon Parkin: James Roberts: + Terry Bedford (BECT)

**9. Appointment of Representatives to Outside Bodies and Interest Groups**

**9.1 Barnham, Eastergate Westergate Advisory Group (BEWAG) - Chair is current representative**

**9.2 Arun District Association of Local Councils (ADALC) – Sue Wallsgrove is current representative**

**9.3 Barnham & Eastergate Community Trust (BECT) – Heather Kilroy is current representative**

**10. Date of Next Meeting**

**The next meeting of the Council will take place on Tuesday 11<sup>th</sup> June 2024 at Barnham Community Hall.**