



**BARNHAM AND EASTERGATE ANNUAL PARISH COUNCIL MEETING
HELD ON TUESDAY 30TH APRIL 2024 AT BARNHAM COMMUNITY HALL**

Present: Chris Wells (in the absence of Chris Allington, Chris Wells took the Chair for this meeting): Andrew Crawford: Heather Kilroy: Simon Parkin: James Roberts: John Robinson: Sue Wallsgrove: Penny Wycherley:

In attendance: County Councillor, Trevor Bence

1. Election of Chair for 2023-24

Chris Allington, in his absence, had indicated a willingness to continue as Chair and with no other nominations forthcoming all Councillors present unanimously agreed to elect him to the role of Chair for the year 2023-24. The Clerk will get the Declaration of Office signed in due course.

2. Election of Vice-Chair for 2023-24

David Phillips, in his absence, had indicated a willingness to continue as Vice-Chair of the Council and with no other nominations forthcoming all Councillors present unanimously agreed to elect him to the role of Vice-Chair for the year 2023-24.

3. Apologies for absence

Chris Allington: Phil Cramp: David Phillips:

4. Declarations of Interest

None declared at this point in the meeting

5. Minutes of the Parish Council Meeting held on 12th March 2024

Resolved:

That the minutes of Barnham & Eastergate Parish Council meeting held on Tuesday 12th March 2024 be approved as an accurate record of the meeting and be signed by the Chair of the Meeting (Chris Wells).

6. Finance

6.1 The Clerk had circulated details of payments made since 12th March 2024. All payments were **noted** and no issues were raised.

6.2 The Clerk had circulated the end of year accounts and the Council noted the Council's current account balance of £51,592.15 and Savings account balance of £249,372 (which includes £232,576 of ring-fenced funding).

6.3 The Clerk sought, and received, the Council's approval to the payment of the annual allowance to Parish Councillors.

6.4 The Clerk sought, and received, the Council's approval to transfer £40,000 from the current account to the savings account to satisfy the external auditor's advice note that the Reserves be at a level close to 50% of the Council's precept figure.

Resolved:

- 1. To note the payments made since 12th March.**
- 2. To note the end of year financial position of the Council**

- 3. To approve the payment of the annual Councillor allowance to all Councillors
- 4. To approve the transfer of £40,000 from the Council's current account to the Savings account.

7. Annual Review of Council Policy documents

The Clerk had reviewed the key Council Policy documents and recommended to the Council that no changes be made to the documents as currently published on the website.

Resolved:

That the Council approve the recommendation to make no changes to current Council Policy documents

8. Appointment of Members to Council's existing Committees, Working groups etc

The Council confirmed the following appointments with the addition of Penny Wycherley to the Murrells Field Project Working Party:

8.1 Planning & Environment Committee (up to 7)

The current membership of the Committee is as follows:

Phil Cramp: Heather Kilroy: John Robinson: Sue Wallsgrove: Chris Wells:

8.2 Staff Management Panel

Chris Allington: Chris Wells

8.3 Finance Sub-Committee

Chris Allington: Sue Wallsgrove: David Phillips: Penny Wycherley: Andrew Crawford

8.4 People, Places, Spaces Working Party

Penny Wycherley: Simon Parkin

8.5 Community Resilience Team

David Phillips: Heather Kilroy: Phil Cramp: Penny Wycherley

8.6 Communications Working Party

James Roberts: Simon Parkin: Andrew Crawford

8.7 Murrells Field Project Working Party

David Phillips: Sue Wallsgrove: Chris Wells: Simon Parkin: James Roberts: + Terry Bedford (BECT)

9. Appointment of Representatives to Outside Bodies and Interest Groups

9.1 Barnham, Eastergate Westergate Advisory Group (BEWAG) – Chris Allington was reappointed as the Council's representative together with the addition of Chris Wells in his role as Chair of the Planning & Environment Committee.

9.2 Arun District Association of Local Councils (ADALC) – Sue Wallsgrove was reappointed as the Council's representative

9.3 Barnham & Eastergate Community Trust (BECT) – Heather Kilroy was reappointed as the Council's representative

10. Date of Next Meeting

The next meeting of the Council will take place on Tuesday 11th June 2024 at Barnham Community Hall.

The Meeting Closed at 6.55 p.m.

Signed by:

Chair, Barnham and Eastergate Parish Council