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Members of **Barnham and Eastergate Parish Council** are summoned to a meeting of the Full Council on **Tuesday 15th October 2024 at 7.30 p.m. at Barnham Community Hall.**

Alison Crabb
Clerk to Barnham and Eastergate Parish Council

AGENDA

- 1. Open Public Session – Members of the public present are invited to ask questions about the Council that relate to items on the agenda. The session will last no more than 15 minutes and will not be formally minuted. However, issues raised may be mentioned in the minute of the item they relate to.**
- 2. Apologies**
- 3. Declarations of interest**
Members are reminded to make any declarations of personal and/or pecuniary interests that they may have in relation to items on the agenda.
- 4. Murrells Field Improvement Project**
Following extensive discussions and investigations with specialist contractors and other local authorities the Council will receive a presentation from Michal Zarzechi of LArch Landscape Consultancy & Design on the options available to the Council. The Council will seek to approve the preferred option which will then be taken forward to public consultation and on to formal design, planning requirements and tendering processes.
- 5. County Councillor, District Councillor & PCSO Reports**
An opportunity for County Councillor, District Councillor and PCSO to confer and exchange information with Barnham and Eastergate Parish Council.
- 6. Minutes of the Parish Council Meeting held on 3rd September 2024 - for approval**
- 7. Finance**
 - 7.1** To note and retrospectively approve the list of payments made since the last meeting
 - 7.2** To note the latest overall financial position of the Council
 - 7.3** To approve the re-appointment of Process Matters as the Council's Data Protection Officer (DPO)
- 8. Planning & Environment Committee**
To receive an update from the Chair of the Committee on recent meetings and any other key issues being considered by the Committee.
- 9. Community Facilities in the Parish**
To receive a verbal update from the Assistant Clerk (Community) in respect of the Community facilities within the Parish.

- 10. Working Party Updates**
 - 10.1** Community Resilience Team (David Phillips)
 - 10.2** People, Places and Spaces Working Party (Penny Wycherley/Andrew Crawford)
 - 10.3** Communications Working Party (James Roberts)

- 11. Outside Body Meetings**

To receive brief reports by reps on the following groups:

 - 11.1** Bus Shelter Working Party (Penny Wycherley)
 - 11.2** Regular Meetings with Sussex Police (Sue Wallsgrove)

- 12. TRO (Traffic Regulation Order) Consultation**

WSCC are proposing to introduce a permanent TRO to introduce a 30 mph Speed Limit throughout the length of Eastergate Lane. The Council will consider a response to the consultation.

- 13. BECT/BEPC Memorandum of Understanding**

The Chair will update Council on the outcome of the Annual Conversation with the Chair of Barnham and Eastergate Community Trust.

- 14. Report by Chair of the Council**

The Chair to give a verbal update on any specific issues he wishes to draw to the attention of the Council and public participating in the meeting.

- 15. Report by Clerk**

The Clerk will give a verbal update on key issues of interest to Council that have been dealt with since last meeting.

- 16. Date of Next Parish Council meeting**

Tuesday 3rd December at 7.30 p.m. at Eastergate Village Hall. This meeting will consider the Draft Budget for 2025/26.

- 17. Exclusion of the Press and Public**

‘To consider whether to exclude the Press and Public from the meeting during the consideration of the following item in accordance with S1(2) of the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that they involve the likely disclosure of exempt information’

PART II

- 18. Staff Matters**
 - 18.1** To consider and approve recommendations from the Staff Management Panel in respect of staff remuneration matters.
 - 18.2** To discuss and agree an appointment process for a new Clerk due to the retirement of the current Clerk in March 2024.