



Parish office, Barnham Community Hall, Murrell's Field, Yapton Road,
Barnham, West Sussex PO22 0AY

Parish Clerk: Mrs Alison Crabb Tel: Mobile 07565 052617

Email: clerk@barnhamandeastergate-pc.gov.uk

Members of **Barnham and Eastergate Parish Council** are summoned to a meeting of the Full Council on **Tuesday 11th March 2025 at 7.30 p.m. at Barnham Community Hall.**

Alison Crabb
Clerk to Barnham and Eastergate Parish Council

AGENDA

1. **Open Public Session – Members of the public present are invited to ask questions about the Council that relate to items on the agenda. The session will last no more than 15 minutes and will not be formally minuted. However, issues raised may be mentioned in the minute of the item they relate to.**
2. **Apologies**
3. **Declarations of interest**
Members are reminded to make any declarations of personal and/or pecuniary interests that they may have in relation to items on the agenda.
4. **County Councillor, District Councillor and PCSO Reports**
An opportunity for County and District Councillors to confer and exchange information with Barnham and Eastergate Parish Council and for PCSO Caroline Wilson to present her report.
5. **Minutes of the Full Council Meeting held on 21st January 2025 - for approval**
6. **Finance**
 - 6.1 To note and retrospectively approve the list of payments made since the last meeting
 - 6.2 To note the latest overall financial position of the Council
 - 6.3 To appoint Smithe & Co as the internal auditor for the 2024/25 accounts
 - 6.4 To appoint Smithe & Co as the payroll provider for 2025/26
7. **Planning & Environment Committee**
To receive an update from the Chair of the Committee on recent meetings and any other key issues being considered by the Committee.
8. **Community Facilities in the Parish**
To receive a verbal update from the Assistant Clerk (Community) in respect of the Community facilities within the Parish.
9. **Working Party Updates**
 - 9.1 Community Resilience Team (David Phillips)
 - 9.2 People, Places and Spaces Working Party (Penny Wycherley)
 - 9.3 Communications Working Party (James Robert)

- 10. Murrells Field Improvement Project**
To delegate approval of the contract for the Improvement Project to the Chair and the Assistant Clerk (Planning)
- 11. Eastergate Pavilion Project – Further Funding**
The Council will be asked to approve further funding to enable the Council to move towards apply for Planning approval for the replacement of Eastergate Pavilion. Further details will be given at the meeting and any funding approved will come from CIL funding receipts.
- 12. Proposal to move the location of the Bus Stop in the Centre of Barnham**
To consider a report for approval to submit an application to WSCC for a Community Highways Scheme to move the current location of the eastbound bus stop in the centre of Barnham. The proposal would see the current bus stop outside Tesco's moved to the layby outside DAU Components.
- 13. Outside Body Meetings - Updates**
 - 13.1 Bus Shelter Working Group**
 - 13.2 ADALC – To note the minutes of the recent meeting**
- 14. Annual Parish Assembly – 8th April**
The Communications Team are leading arrangements for this event and will update Council on their proposals to date.
- 15. Report by Chair of the Council**
The Chair to give a verbal update on any specific issues he wishes to draw to the attention of the Council and public participating in the meeting.
- 16. Report by Clerk**
The Clerk will give a verbal update on key issues of interest to Council that have been dealt with since last meeting.
- 17. Date of Next Parish Council meeting**
Tuesday 6th May 2025 at 7.30 p.m. at Barnham Community Hall. The meeting will be the Annual Meeting of the Parish Council.
- 18. Exclusion of the Press and Public**

'To consider whether to exclude the Press and Public from the meeting during the consideration of the following item in accordance with S1(2) of the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that they involve the likely disclosure of exempt information'

PART II

- 19. Staff Matters**
To consider and approve recommendations from the Staff Management Panel in respect of staff remuneration matters and the interim role of Responsible Financial Officer.