



Parish office, Barnham Community Hall, Murrell's Field, Yapton Road,
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Members of **Barnham and Eastergate Parish Council** are summoned to a meeting of the Full Council on **Tuesday 17th June 2025 at 7.30 p.m. at Barnham Community Hall.**

Nina-Maria McMaster
Interim Clerk to Barnham and Eastergate Parish Council

AGENDA

- 1. Open Public Session – Members of the public present are invited to ask questions about the Council that relate to items on the agenda. The session will last no more than 15 minutes and will not be formally minuted. However, issues raised may be mentioned in the minute of the item they relate to.**
- 2. Apologies**
- 3. Declarations of interest**
Members are reminded to make any declarations of personal and/or pecuniary interests that they may have in relation to items on the agenda.
- 4. Co-option of Councillor to fill current vacancy**
- 5. County Councillor, District Councillor and PCSO Reports**
An opportunity for County and District Councillors and the local PCSO to confer and exchange information with Barnham and Eastergate Parish Council.
- 6. Minutes of the Annual Parish Council Meeting held on 6th May 2025 - for approval**
- 7. Finance**
 - 7.1** To note and retrospectively approve the list of payments made since the last meeting
 - 7.2** To note the latest overall financial position of the Council and the revised 2025/26 Budget
- 8. Annual Return for the year ended 31 March 2025**
To approve the following in respect of the Annual Return for the year ended 31st March 2025
 - 8.1** To approve the Internal Audit Report as prepared by Smithe & Co
 - 8.2** To approve the Annual Governance Statement for 2024/25 as detailed in the Annual Return
 - 8.3** To approve the Accounting Statements for 2024/25 as detailed in the Annual Return for signature by the Chair
 - 8.4** To approve the publication of Notice of Public Rights and submission of the Annual Return to the External Auditor

- 9. Planning & Environment Committee**
To receive an update from the Chair of the Committee on recent meetings and any other key issues being considered by the Committee.
- 10. Community Facilities in the Parish**
To receive a verbal update from the Assistant Clerk (Community) in respect of the Community facilities within the Parish.
- 11. Award of Grants 2025/26**
To consider the recommendations of a report from the Grants Panel in respect of the Award of Grants for 2025/26.
- 12. Working Party Updates**
 - 12.1** Community Resilience Team
 - 12.2** People, Places and Spaces Working Party (Penny Wycherley)
 - 12.3** Communications Working Party (James Roberts)
- 13. Murrells Field Improvement Project**
To receive an update from the Assistant Clerk (Planning) in respect of the planned works to Murrells Field.
- 14. Bus Shelter Project**
To receive an update on progress following a recent meeting of the Working Party.
- 15. Members Allowance Policy**
To approve a policy for the payment of allowances to Co-opted Cllrs.
- 16. Outside Body Meetings - Updates**
 - 16.1** BEWAG Advisory Group
- 17. Report by Chair of the Council**
The Chair to give a verbal update on any specific issues he wishes to draw to the attention of the Council and public participating in the meeting.
- 18. Report by Interim Acting Clerk**
The Clerk will give a verbal update on key issues of interest to Council that have been dealt with since last meeting.
- 19. Date of Next Parish Council meeting**
Tuesday 22nd July at 7.30 p.m. at Barnham Community Hall.
- 20. Exclusion of the Press and Public**
'To consider whether to exclude the Press and Public from the meeting during the consideration of the following item in accordance with S1(2) of the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that they involve the likely disclosure of exempt information'

PART II

- 21. Staff Management Panel Report**