



**MINUTES OF BARNHAM AND EASTERGATE PLANNING & ENVIRONMENT COMMITTEE MEETING  
HELD AT BARNHAM COMMUNITY HALL ON TUESDAY 3<sup>RD</sup> MARCH 2026**

**Present:** Chris Wells (Chair); Heather Kilroy (Vice-Chair); Sue Wallsgrove; Rob Bates and John Robinson

**In attendance:** Gemma Hindson (Assistant Clerk, Planning)

**1. Apologies for absence**

Phil Cramp

**2. Declarations of interest**

No declarations of interest noted.

**3. Public participation**

Members of the public present are invited to ask questions of the Committee but only if they relate to items on the agenda. The session will last no more than 15 minutes and will not be formally minuted. Each speaker is limited to 5 minutes. However, issues raised may be mentioned in the minute of the item they relate to.

**4. Approval of Minutes of Meeting held on Tuesday 13<sup>th</sup> January 2025**

**Resolved:**

**That the minutes of the Planning & Environment Committee held on Tuesday 13<sup>th</sup> January 2025 be approved as an accurate record of the meeting and signed by the Chair.**

**5. To consider the following new applications made to Arun District Council**

**Application number: BN/2/26/TC**

**Address:** 1 Field Cottages Church Lane Barnham PO22 0BX

**Application details:** Crown reduction to 1 No. Pine (T1) to leave a height of 12m and spread of 8m. This tree is in the Church Lane, Barnham Conservation Area.

**Committee response:** The Committee resolved to support the views of the ADC tree officer

**Application number: BN/15/26/HH**

**Address:** 15 Elm Grove Barnham PO22 0HJ

**Application details:** Demolition of existing single storey side area. Construction of two storey side extension, single storey rear extension and single storey front porch extension. Fitting of external insulation with render finish. Alterations to existing fenestration.

**Committee response:** In view of ADC's flooding engineer's report, the Committee resolved to submit an objection. The Committee stated that the application goes against BEPC NP policies ES1a Flooding, ES1b Reducing flood risk and ES1c Sewage.

**Application number: BN/17/26/T**

**Address:** 26 Farrow Drive Barnham PO22 0FN

**Application details:** Crown reduction to 1 No. English Oak (T1) to leave a height of 10m and spread of 7m.

**Committee response:** The Committee resolved to support the views of the ADC tree officer

**Application number: BN/22/26/HH**

**Address:** 101 Barnham Road Eastergate PO22 0EQ

**Application details:** Single storey orangery side extension.

**Committee response:** The Committee resolved to submit a no objection response

**Resolved:**

**That the Assistant Clerk be authorised to submit responses to Arun District Council as approved by the Committee.**

6. **To note responses to the following applications have been submitted to Arun District Council following approval via an email exchange as per the Committee's Terms of Reference:**

**Application number: BN/128/25/L**

**Address:** Barnham Court Church Lane Barnham PO22 0BP

**Application details:** Listed building consent for alterations to boundary treatments and internal alterations.

**Committee response:** The Committee resolved to submit a no objection response

**Application number: BN/127/25/HH**

**Address:** Barnham Court Church Lane Barnham PO22 0BP

**Application details:** Alterations to boundary treatments and internal alterations. (This application may affect the character and appearance of the Church Lane Conservation Area).

**Committee response:** The Committee resolved to submit a no objection response

7. **To note decisions taken by Arun District Council since the last meeting of the Committee**

**Address:** 23 Elm Grove Barnham PO22 0HJ

**Application details:** Proposed change of use of existing incidental outbuilding to allow occasional ancillary use

**Committee response:** The Committee resolved to submit a no objection response with the condition that it remains ancillary to the main house, and does not form a separate dwelling.

**Decision:** Approve Conditionally

**Decision date:** 19.01.26

**Application number: BN/124/25/S73**

**Address:** Shannock Church Lane Eastergate PO20 3UT

**Application details:** Variation of condition 2 imposed under BN/80/25/HH relating to approved plans.

**Committee response:** The Committee resolved to submit a no objection response

**Decision:** Approve Conditionally

**Decision date:** 27.01.26

**Application number: BN/120/25/TC**

**Address:** The White House Church Lane Eastergate PO20 3UR

**Application details:** Crown reduction to 1 No. Bay (T1) to leave a height of 7m and spread of 7m. This tree is in the Eastergate Square Conservation Area.

**Committee response:** The Committee resolved to support the views of the ADC Tree Officer

**Decision:** No objection

**Decision date:** 06.02.26

**Application number: BN/125/25/PL**

**Address:** Land South of The Hollies 84 Barnham Road Eastergate PO22 0ES

**Application details:** Construction of 2 No dwellings (C2 Residential Institutions), in association with the Hollies, and associated works. This application affects the setting of a listed building and is in CIL Zone 2 and is CIL Liable as new dwellings.

**Committee response:** The Committee resolved to submit a no objection response

**Decision:** Refused

**Decision date:** 12.02.26

**Application number: BN/103/25/HH**

**Address:** Sundance Yapton Road Barnham PO22 0BQ

**Application details:** Side extension to bungalow and internal alterations.

Re roofing with standing seam metal roof and additional insulation.

**Committee response:** The Committee resolved to submit a no objection response

**Decision:** Approved Conditionally

**Decision date:** 23.02.26

**8. To note applications that have been withdrawn since the last meeting of the Committee**

**9. Current and Potential Developments in the Parish – Update Reports**

**9.1 Barnham Road Developments – housing to the north and south and the construction of the new roundabout**

It was noted that works had taken place on the Church Commissioner's land to the south of Barnham Road. Sue Wallsgrove reported that this was preparatory vegetation clearance works prior to nesting season and not the commencement of construction, for which no start date was known.

**9.2 Barratt David Wilson Homes - Tars Farm**

It was noted that works on site had restarted, however there had been an issue with sewage entering the rife system. The EA were aware and investigations were ongoing.

Following reports by local residents, BDW Homes had erected speed reduction signs on Marshall Close, but had shared concerns over the safety of their on site operatives.

Sue Wallsgrove reported that the project was now subject to a three month delay.

**10. Environmental matters:**

**10.1 Air Quality Monitoring update:**

The latest tube collections were completed on Wednesday 7<sup>th</sup> January 2026 and Thursday 12<sup>th</sup> February 2026.

Reports were received on Wednesday 21<sup>st</sup> January 2026 with no results reaching the threshold.

Sample Number	Site	Date and Time ON	Date and Time OFF	Exposure Time (Hours)	Total µg	µg m <sup>-3</sup>	ppb	Comments
BEPC/25A/NA3S1	Lampost No 2 Fontwell Ave	01/12/2025 16:00	07/01/2026 16:04	888.07	1.26	20.3	10.6	
BEPC/25A/NA3S2	Lampost No 5 Fontwell Ave	01/12/2025 16:04	07/01/2026 16:07	888.05	1.31	21.2	11	
BEPC/25A/NA3S3	Lampost No 7 Fontwell Ave	01/12/2025 16:08	07/01/2026 16:09	888.02	1.6	25.8	13.4	
BEPC/25A/NA3S4	Lampost No 10 Barnham Road	01/12/2025 16:11	07/01/2026 16:15	888.07	1.08	17.4	9	
BEPC/25A/NA3S5	Lampost No 3 Barnham Road	01/12/2025 16:15	07/01/2026 16:18	888.05	0.85	13.8	7.2	
BEPC/25A/NA3S6	Lampost No 5 Yaplou Road	01/12/2025 16:19	07/01/2026 16:25	888.10	1.09	17.6	9.1	

## 10.2 Vehicle Activated Screen (VAS)

Report for January 2026

Total vehicles (from both units): 366,128  
Average speed for all vehicles: 32.91 mph

Report for February 2026

Total vehicles (from both units): 228,768  
Average speed for all vehicles: 32.67mph

## 10.3 Litter issues around the Parish

The latest pick took place on Saturday 28<sup>th</sup> February with a fantastic turnout of 25 volunteers picking 62.6kg of litter.

## 10.4 Flooding issues around the Parish

The ongoing presence of tankers at Foxes Croft and Elm Grove was again noted. Sue Wallsgrove reported that they would remain in place to manage the groundwater and sewage flooding whilst rainfall remains consistent.

Southern Water had postponed the meeting arranged for residents and had not yet been rescheduled.

## 11. Report by Assistant Clerk

- A copy of the Made Order Plan and Notice of Making relating to DMMO upgrade FP146, 147 & 153 & addition of BW (CC803.15806) was received by WSCC on Tuesday 27<sup>th</sup> January and an objection was submitted ahead of the deadline of Thursday 29<sup>th</sup> January.
- Details of a training session and a briefing note on the recent updates to the NPPF were received from WSALC and Stephen Tilbury and circulated to committee members on Friday 30<sup>th</sup> January and details of a second session on Friday 13<sup>th</sup> February.
- An email from Ian Moody at ADC regarding Neighbourhood Development Plans and the National Planning Policy Framework was circulated to Committee members on Friday 13<sup>th</sup> February.

- Detail of the East Preston Neighbourhood Plan Review was circulated to Committee members on Thursday 19<sup>th</sup> February.
- The Assistant Clerk shared the CPRE Sussex response to the NPPF consultation with Committee members on Wednesday 25<sup>th</sup> February
- The slides from the Planning Presentation - How the Planning System is Changing, attended by Rob Bates were shared with Committee members. A summary of the key points of the session was given and a short discussion took place.

**12. Arun District Council’s HELAA (Housing and Economic Land Availability Assessment)**  
No reported updates were received.

**13. Date of Next Meeting**  
Tuesday 14<sup>th</sup> April 2026 at 7.30 p.m. in public in Barnham Community Hall.

The meeting closed at 8.36pm

**Signed:** .....

**Chair, Planning & Environment Committee**