



Parish office, Barnham Community Hall, Murrell's Field, Yapton Road,
Barnham, West Sussex PO22 0AY
Parish Clerk: Tel: Mobile 07849 356097
Email: clerk@barnhamandeastergate-pc.gov.uk

Members of **Barnham and Eastergate Parish Council** are summoned to the **Annual Parish Council Meeting** to be held on **Tuesday 28th April 2026 7.30 p.m. at Barnham Community Hall.**

Clerk to Barnham and Eastergate Parish Council

AGENDA

There will be no public session at the Annual Parish Council Meeting. This will only take place at ordinary meetings of the Council

- 1. Election of Chair of the Parish Council and signing of Declaration of Office**
- 2. Election of Vice-Chair of Parish Council**
- 3. Apologies for absence**
- 4. Declarations of interest**
Members are reminded to make any declarations of personal and/or pecuniary interests that they may have in relation to items on the agenda.
- 5. Minutes of the Full Council Meeting held on 10th March 2026– for approval**
- 6. Finance**
 - 6.1** To retrospectively approve the list of payments made since 10th March
 - 6.2** To note the end of year financial position for 2025-26
 - 6.3** To approve the payment of the Councillors annual allowance for 2026-27 (10% of ADC basic allowance)
- 7. Annual Review of Council Policy documents**
The Clerk has reviewed the Policy documents of the Council and recommends no changes to the currently approved documents that are published on the Council's website. Several new policies are in the pipeline via Process Matters. They will be circulated for comment with a view to approving them at the full council meeting on Tuesday 2nd June.
- 8. Appointments of Members to Council's existing Committees, Working Groups etc. (current membership is shown)**

The Council will consider changes/additions to current memberships and also consider any additional Working Groups it may wish to establish.

8.1 Planning & Environment Committee (up to 7)

The current membership of the Committee is as follows:

Phil Cramp: Heather Kilroy: John Robinson: Sue Wallsgrove: Chris Wells: Rob Bates

8.2 Staff Management Panel

Chris Allington: Chris Wells: Sue Wallsgrove

8.3 Finance Sub-Committee

Chris Allington: Sue Wallsgrove: Penny Wycherley

8.4 People, Places, Spaces Working Party

Penny Wycherley: Simon Parkin

8.5 Community Resilience Team

Ray Coggin: David Phillips (volunteer)

8.6 Communications Working Party

Simon Parkin

9. Appointment of Representatives to Outside Bodies and Interest Groups

9.1 Barnham, Eastergate Westergate Advisory Group (BEWAG) – Chris Allington and Chris Wells are current representatives

9.2 Arun District Association of Local Councils (ADALC) – Sue Wallsgrove is current representative

9.3 Barnham & Eastergate Community Trust (BECT) – Heather Kilroy is current representative

10. Report by Interim Clerk

11. Date of Next Meeting

The next meeting of the Council will take place on Tuesday 2nd June 2026 at Barnham Community Hall.