



Parish Council Office, Barnham Community Hall, Yapton Road,
Barnham, West Sussex, PO22 0AY

Clerk and Responsible Financial Officer: James Roberts

07565 052 617

clerk@barnhamandeastergate-pc.gov.uk

Members of Barnham & Eastergate Parish Council are summoned to a meeting of the Full Council on **Tuesday 2nd June 2026, 7:30pm** at **Barnham Community Hall**.

J Roberts

James Roberts

Clerk and Responsible Financial Officer to Barnham & Eastergate Parish Council

AGENDA

- 1. Open public session**
- 2. Apologies**
- 3. Declarations of interest**
- 4. County Councillor, District Councillor and PCSO reports**
- 5. Minutes of Annual Parish Council Meeting held on 28th April 2026 – for approval**
- 6. Finance**
 - 6.1** To note and retrospectively approve the list of payments made since the last meeting
 - 6.2** To note the latest overall financial position of the Council
- 7. Annual Governance & Accountability Return for the year ended 31st March 2026**
 - 7.1** To approve the Internal Audit Report as prepared by Smithe & Co
 - 7.2** To approve the Annual Governance Statement for 2025/26 as detailed in the Annual Return
 - 7.3** To approve Accounting Statements for 2025/26 as detailed in the Annual Return, for signature by the Chair
 - 7.4** To approve the publication of Notice of Public Rights and submission of the Annual Return to the External Auditor

8. Update and recommendations from Community & Infrastructure Working Group – for approval

9. Updated policies – for approval

9.1 Data Protection Policy

9.2 Complaints Procedure

9.3 Vexatious Complaints Policy

10. Planning & Environment Committee

To receive an update from the Chair of the Committee on recent meetings and any other key issues being considered by the Committee.

11. Community facilities in the Parish

To receive a verbal update from the Assistant Clerk (Community) in respect of the community facilities within the Parish.

12. Working Group Updates

12.1 Community Resilience (Ray Coggin)

12.2 People, Places and Spaces (Penny Wycherley)

12.3 Communications (Simon Parkin)

12.4 Barnham Road project (Andrew Crawford)

12.5 Community & Infrastructure (James Roberts – Clerk)

13. Murell's Field Section 106 improvement project

To receive an update from Assistant Clerk (Planning) and Clerk in respect of the works recently undertaken on the field.

14. Bus shelter project

To receive an update from Assistant Clerk (Community) regarding progress.

15. Eastergate Playing Field – repairs and replacement swing for playground – for approval

16. Outside body meetings

16.1 BEWAG Advisory Group

17. Report by Chair of the Council

The Chair to give a verbal update on any specific issues he wishes to draw to the attention of the Council and public participating in the meeting.

18. Report by the Clerk

The Clerk to give a verbal update on key issues of interest to the Council that have been dealt with since the last meeting.

19. Date of next Parish Council meeting

Tuesday 21st July 2026, 7:30pm at Barnham Community Hall.

20. Exclusion of the Press and Public

To consider whether to exclude the Press and Public from the meeting during the consideration of the following item in accordance with S1(2) of the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that they will involve the likely disclosure of exempt information.

PART II

21. Staff Management Panel Report

22. Legal matters