



Parish Council Office, Barnham Community Hall, Yapton Road,  
Barnham, West Sussex, PO22 0AY

Clerk and Responsible Financial Officer: James Roberts

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Members of Barnham & Eastergate Parish Council are summoned to a Meeting of the Full Council on **Tuesday 8<sup>th</sup> September 2026, 7:30pm** at **Barnham Community Hall**.

**James Roberts**

Clerk and Responsible Financial Officer to Barnham & Eastergate Parish Council

# AGENDA

- 1. Open Public Session**
- 2. Apologies**
- 3. Declarations of interest**
- 4. County Councillor, District Councillor and PCSO reports**
- 5. Minutes of Full Council meetings held on 2<sup>nd</sup> and 16<sup>th</sup> June 2026 – for approval**
- 6. Finance**
  - 6.1** To note and retrospectively approve the list of payments made since the last meeting
  - 6.2** To note the latest overall financial position of the Council
  - 6.3** To note and retrospectively approve a new mobile phone contract for the Council
  - 6.4** To note the addition of a new financial report relating to income & expenditure year by month
- 7. Governance matters**
  - 7.1** To note the approval of the community projects report circulated on 19th June 2026
- 8. Planning & Environment Committee**

To receive an update from the Chair of the Committee on recent meetings and any other key issues being considered by the Committee.
- 9. Awarding of grants for 2026/27**

To note the report and approve recommendations circulated by the Clerk
- 10. Community facilities update**

To receive a verbal update from the Clerk, in the absence of Assistant Clerk (Community)

## **11. Working Group updates**

**11.1** Community Resilience (James Roberts – Clerk)

**11.2** People, Places & Spaces (Penny Wycherley)

**11.3** Communications (Simon Parkin)

**11.4** Barnham Road project (Andrew Crawford)

**11.5** Community & Infrastructure (James Roberts – Clerk)

## **12. Barnham & Eastergate Community Speed Watch**

To note the report and approve recommendations circulated by the Clerk

## **13. Bus Shelter Project**

**13.1** To note the completion of the original project with WSCC

**13.2** To approve the purchase of six noticeboards for the bus shelters

**13.3** To authorise the Clerk to investigate the installation of public bins at each new bus shelter with Arun District Council and determine any associated costs to the Parish Council

**13.4** To authorise the Clerk/Assistant Clerk to investigate the adoption of additional bus shelters in the Parish and the funding options available from West Sussex County Council for replacement shelters

## **14. Barnham Community Hall Cutten Room improvement works**

To note the report and approve recommendations circulated by the Clerk

## **15. Community Resilience Team – Emergency Community Hub**

To note the report and approve the recommendations circulated by the Clerk

## **16. Report by Chair of the Council**

The Chair to give a verbal update on any specific issues he wishes to draw to the attention of the Council and public participating in the meeting

## **17. Report by the Clerk**

The Clerk to give a verbal update on specific issues he wishes to draw to the attention of the Council and public participating in the meeting

### **17.1 Resident correspondence**

To note the report circulated by the Clerk

### **17.2 Parish Council Drop Ins**

To note the report circulated by the Clerk

### **17.3 Eastergate War Memorial roundabout damage**

The Clerk to give a verbal update

## **18. Date of next Full Council meeting**

Tuesday 27<sup>th</sup> October 2026, 7:30pm at Barnham Community Hall