MINUTES OF BARNHAM AND EASTERGATE PLANNING & ENVIRONMENT COMMITTEE MEETING HELD AT BARNHAM COMMUNITY HALL ON TUESDAY 13TH OCTOBER 2026

Present: **Chris Wells (Chair); Heather Kilroy (Vice-Chair); Sue Wallsgrove; Phil Cramp, and John Robinson**

In attendance: **Gemma Hindson (Assistant Clerk, Planning) and Andrew Crawford in respect of agenda item 11.2**

1. Apologies for absence
Rob Bates

2. Declarations of interest
No declarations of interest noted

3. Public participation
Members of the public present are invited to ask questions of the Committee but only if they relate to items on the agenda. The session will last no more than 15 minutes and will not be formally minuted. Each speaker is limited to 5 minutes. However, issues raised may be mentioned in the minute of the item they relate to.

4. Approval of Minutes of Meeting held on Tuesday 1st September 2026

Resolved:
That the minutes of the Planning & Environment Committee held on Tuesday 1st September 2026 be approved as an accurate record of the meeting and signed by the Chair.

5. To consider the following new applications made to Arun District Council

Application number: BN/97/26/HH
Address: Park View Fontwell Avenue Eastergate PO20 3RY
Application details: Construction of a single storey rear infill extension.
Committee response: The Committee resolved to submit a no objection response

Application number: BN/109/26/T
Address: GTR New Site Arundel Road Fontwell BN18 0SB
Application details: Crown reduction to 1 No. English Oak (T1) to leave a height of 12m and Northerly, Westerly and Easterly spread of 10m.
Committee response: The Committee resolved to support the views of the ADC tree officer.

Resolved:
That the Assistant Clerk be authorised to submit responses to Arun District Council as approved by the Committee.

6. To note responses to the following applications have been submitted to Arun District Council following approval via an email exchange as per the Committee's Terms of Reference:

Application number: BN/96/26/TC
Address: Freshfields Church Lane Barnham PO22 0DA
Application details: Crown reduction to 1 no. Liquid Amber (T1) to leave a height of 7m and spread of 5m. Crown reduction to 1 no. Silver Birch (T2) to leave a height of 8m and spread of 4m. Crown reduction to 1 no. Judas Tree (T3) to previous growth points, leaving a height of 8m and spread of 6m. This application may affect the character and appearance of the Church Lane, Barnham Conservation Area.
Committee response: The Committee resolved to support the views of the ADC tree officer.

7. To note decisions taken by Arun District Council since the last meeting of the Committee

Application number: BN/52/26/S73
Address: The former Croft Surgery Barnham Road Eastergate PO20 3RP
Application details: Following an original application of the removal of conditions 4 and 6 imposed under BN/130/25/PL relating to EV charging and hours of operation, a proposal to install 2 EV charging points had been made.
Committee response: The Committee resolved to maintain their objection.
Decision: Approved Conditionally
Decision date: 26.08.26

Application number: BN/78/26/T
Address: 3 Empress Gardens Barnham PO22 0FS
Application details: Prune height to 13m and spread to 10m to 1 No Oak Tree.
Committee response: The Committee resolved to support the views of the ADC tree officer.
Decision: Approved Conditionally
Decision date: 26.08.26

Application number: BN/71/26/T
Address: 10 Downview Road Barnham PO22 0EE
Application details: Crown lift to 1 No. Pine (T1) to 5m from ground level, crown reduction to 1 No. Pine (T2) to leave a spread of 8m.
Committee response: The Committee resolved to support the views of the ADC tree officer.
Decision: Approved Conditionally
Decision date: 26.08.26

Application number: BN/83/26/PIP
Address: Watermead Yapton Road Barnham PO22 0BQ
Application details: Application for permission in principle for a maximum net gain of 1 dwelling.
Committee response: The Committee resolved to submit an objection. The Committee stated that the application is outside the BAUB and goes against BEPC NP policies ES1a Flooding, ES1b Reducing flood risk, ES1c Sewage, ES3 The Local Gap/Green Infrastructure corridors, ES4 Protection of open views, ES10 Trees and Hedgerows, ES15 Green Infrastructure and Ecosystem Services and ES17 Singleton and Cocking Tunnels SAC
Decision: Approved
Decision date: 09.09.26

Application number: BN/84/26/HH
Address: Fairholme Barnham Road Eastergate PO20 3RS
Application details: Proposed rear first floor extension
Committee response: The Committee resolved to submit a no objection response
Decision: Approved Conditionally
Decision date: 11.09.26

Application number: BN/72/26/S73
Address: Century Gardens Tars Farm South of Barnham Station
Application details: Variation of condition 28 imposed under BN/149/22/PL relating to wording concerning railway crossing (extinguishment or diversion).
Committee response: The Committee resolved to submit an objection on safety grounds.
Decision: Refused
Decision date: 18.09.26

Application number: BN/87/26/HH
Address: 38 Hedge End Barnham PO22 0JP
Application details: Fence along driveway between 38 and 39 Hedge End.
Committee response: The Committee resolved to submit a no objection response
Decision: Approved Conditionally
Decision date: 06.10.26

Application number: BN/86/26/L
Address: Barnham Court Church Lane Barnham PO22 0BP
Application details: Listed building consent for replacement of existing pond with new to allow for use as part of a water source heat pump and associated landscape works. This application may affect the character and appearance of the Church Lane, Barnham Conservation Area.
Committee response: The Committee resolved to submit a no objection response
Decision: Approved Conditionally
Decision date: 08.10.26

Application number: BN/90/26/HH
Address: Barnham Court Church Lane Barnham PO22 0BP
Application details: Replacement of existing pond with new to allow for use as part of a water source heat pump and associated landscape works. (This application may affect the character and appearance of the Church Lane, Barnham Conservation Area.)
Committee response: The Committee resolved to submit a no objection response provided that the Lead Local Flood Authority had no issues in particular in relation to boreholes.
Decision: Approved Conditionally
Decision date: 08.10.26

Application number: BN/96/26/TC
Address: Freshfields Church Lane Barnham PO22 0DA
Application details: Crown reduction to 1 no. Liquid Amber (T1) to leave a height of 7m and spread of 5m. Crown reduction to 1 no. Silver Birch (T2) to leave a height of 8m and spread of 4m. Crown reduction to 1 no. Judas Tree (T3) to previous growth points, leaving a height of 8m and spread of 6m. This application may affect the character and appearance of the Church Lane, Barnham Conservation Area.
Committee response: The Committee resolved to support the views of the ADC tree officer.
Decision: No objection
Decision date: 09.10.26

8. BEPC Neighbourhood Plan

Chris Wells reported that members of the BEPC Neighbourhood Plan working group had met on Tuesday 6th October to discuss next steps. It was noted that a report for additional funding would need to go to the next Full Council meeting and **agreed** that the Assistant Clerk would action this.

9. TPO review within the Parish

A request had been made by Rob Bates to consider a review of TPO's within the Parish. A discussion was held and it was noted that there had previously been a volunteer tree warden in place. The Committee **agreed** for the Assistant Clerk to look locate an existing tree list and to advertise for volunteers to assist with the project.

10. Current and Potential Developments in the Parish – Update Reports

10.1 Barnham Road Developments – housing to the north and south and the construction of the new roundabout

Sue Wallsgrove updated the Committee that a BEW meeting had been scheduled for November.

It was also noted that due to the high water table around Barnham Road, a pond was under construction as part the first phase of the roundabout project.

10.2 Barratt David Wilson Homes - Tars Farm

Sue Wallsgrove reported that a drainage pipe had been diverted into the rife system. She further noted that Southern Water had been alerted and engineers had attended site to investigate.

It was also reported that the occupation of some houses within the development had been witnessed in advance of completion of railway crossing works.

11. Environmental matters:

11.1 Air Quality Monitoring update:

The latest tube collections were completed on Thursday 10th September 2026.

Reports were received on Monday 28th September 2026 with no results reaching the threshold.

Sample Number	Site	Date and Time ON	Date and Time OFF	Exposure Time (Hours)	Total µg	µg m^{-3}	ppb	Comments
BEPC/25A/NA12S1	Lampost No 2 Fontwell Ave	06/08/2026 16:31	10/09/2026 15:30	838.98	1.05	17.9	9.3	split white cap
BEPC/25A/NA12S2	Lampost No 5 Fontwell Ave	06/08/2026 16:28	10/09/2026 15:34	839.10	0.79	13.6	7	split white cap
BEPC/25A/NA12S3	Lampost No 7 Fontwell Ave	06/08/2026 16:26	10/09/2026 15:37	839.18	1.05	17.9	9.3	split white cap
BEPC/25A/NA12S4	Lampost No 10 Barnham Road	06/08/2026 16:23	10/09/2026 15:44	839.35	0.68	11.6	6	split white cap
BEPC/25A/NA12S5	Lampost No 3 Barnham Road							missing
BEPC/25A/NA12S6	Lampost No 5 Yaplon Road	06/08/2026 16:09	10/09/2026 15:51	839.70	0.72	12.3	6.4	split white cap

11.2 Vehicle Activated Screen (VAS)

Report for August 2026

Total vehicles (from both units): 299,876
Average speed for all vehicles: 31.43mph

Report for September 2026

Total vehicles (from one units): 241,327
Average speed for all vehicles: 31.93mph

11.3 Community Speedwatch
The Assistant Clerk reported that the newly formed group had carried out their first session on Tuesday 22nd September on Yapton Road. During the session two vehicles were recorded driving at over 35mph and had been sent warning letters from Sussex Police.

11.4 Litter issues around the Parish
Andrew Crawford was in attendance to update the Committee on recent litter picking activity which included a recent litter awareness presentation to the WI and a look at the community litter picking website. It was also noted that Andrew would attend the Highways 2026 event at the NEC.

11.5 Flooding issues around the Parish
Nothing to report

11. Report by Assistant Clerk
The Assistant Clerk mentioned the following matters:

- A neighbourhood plan meeting had been arranged and took place on Tuesday 6th October at 6.30pm at Barnham Community Hall
- The Assistant Clerk circulated notification of an appeal in relation to planning application BN/64/26/PL to Committee members on Thursday 1st October.
- The Assistant Clerk shared potential dates to visit the Barnham Conservation area with the ADC Planning Conservation Officer. At the meeting it was **agreed** that Chris Wells would attend and the Assistant Clerk would schedule the visit for the morning of Wednesday 28th October.
- Notification of planning application WA/18/26/PL, Land off Arundel Road Fontwell, was due to be determined at an ADC Planning Committee on Wednesday 21st October was circulated to Committee members.

12. Arun District Council's HELAA (Housing and Economic Land Availability Assessment)
No updates received

13. Date of Next Meeting
Tuesday 24th November 2026 at 7.30 p.m. in public in Barnham Community Hall.

The meeting closed at 9.02pm

Signed: ……..

Chair, Planning & Environment Committee