

**MINUTES OF THE MEETING OF BARNHAM PARISH COUNCIL  
HELD IN BARNHAM COMMUNITY HALL ON MONDAY 28<sup>th</sup> January 2019 at 7.30 p.m.**

**Present:** John Robinson: Sue Groome: Stewart Pritchard: Ella Simmons: Isabel Thurston:

**In attendance:** Alison Crabb (Clerk): Chris Allington (Chairman Eastergate PC): 1 member of the public

1. **Apologies for absence** – Derek Whittington: Chris Hughes

2. **Declarations of Interest** - None at this point of the meeting.

3. **County and District Councillor inputs**

Derek Whittington, County Councillor was not present and nor were any District Councillors therefore no updates this month.

4. **Minutes of Parish Council Meeting held on 3<sup>rd</sup> December 2018**

**Resolved:** That the Minutes of Barnham Parish Council meeting held on Monday 3<sup>rd</sup> December 2018 be approved as an accurate record of the meeting and signed by the Chairman.

5. **Planning Applications**

5.1 **New applications for approval**

The following applications were considered:

**BN/60/18 – St. Annes Cottage, Lake Lane** – Loft conversion with dormers to front and rear of roof. New roof over existing extension and new enclosed porch. The Council **agreed** to raise no objection.

**It was resolved that the Clerk submit the responses to each application to Arun District Council as discussed and agreed.**

5.2 **To note the following decisions approved by ADC**

**BN/53/18 – 37 Hill Lane** – Two storey side extension. Approved conditionally. The Council had **agreed** to raise no objection.

**BN/23/18 – 37 Hill Lane** – Redevelopment of brownfield site previously used for A1 retail to 2 No. dwellings, detached garage and associated works. The application was refused on sustainability grounds as outside the built-up area with limited access to facilities. No mention was made of the drainage issues or other issues raised by residents. The Council had submitted various comments on the application.

## **6. Other Planning Matters**

### **6.1 Report back from BEWAG meeting held on 15<sup>th</sup> January**

Isabel Thurston and Chris Allington both attended the latest BEWAG meeting the discussions centred around the following areas:

A29 business case which was moving forward towards a public consultation  
 Planning applications, from developers who are not part of the Consortium, were being brought forward in the Aldingbourne area  
 Secondary school provision on a site in Yapton  
 Southern Water update on piping proposals for the Strategic site  
 Primary School provision – currently no proposals to build a new school or extend Barnham or Eastergate schools.

### **6.2 Recent Responses to consultations and discussions with ADC**

Chris Allington had been working on various documents for both Parishes which had been shared with Councillors. In summary the following had taken place:

ADC's consultation on Community Infrastructure Levy (CIL) Charging Schedule. The response sent on behalf of both Barnham and Eastergate stated that CIL charge of '0' for BEW Strategic site was unacceptable and that consideration should be given to a charging band for larger houses as in Chichester District. This would enable the Parishes of Aldingbourne, Barnham and Eastergate (ABE) to fund infrastructure requirements.

ABE will be submitting the Community Infrastructure requirements document shortly to enable the requirements to be negotiated into S106 agreements.

Consultation on Secondary School Site – Response sent supporting Yapton site but only if suitable measures are put in place for the additional traffic such a site would produce. Suggestions put forward included a shuttle bus, traffic calming and an upgrade to the canal route for non traffic usage.

Discussion with Kevin Owen at ADC had now confirmed that Barnham and Eastergate Parish Council will review the Neighbourhood Plan and that a Capacity profile proforma that requires completion in respect of employment areas will be undertaken by Dick New for Eastergate and David Phillips for Barnham. A joint profile will then be produced by ADC.

The next non-strategic sites workshop takes place on 30<sup>th</sup> January and Chris Allington and Stewart Pritchard agreed to attend on behalf of both Parishes.

## **7 Finance**

The Council considered the finance items on the agenda and following a short discussion on each item

### **Resolved:**

- 1. To approve the payments for January 2019**
- 2. To note the receipts and payments and bank reconciliation position as at the end of December**

## **8. Report back on Shadow Council meeting held on 22<sup>nd</sup> January 2019**

The Clerk, supported by Chris Allington, reported on the latest meeting of the Shadow Council for Barnham and Eastergate Parish Council. The key points noted were:

Draft Strategic Plan for the new Council discussed and agreed subject to formal approval when the new Council was in place.

Solicitors have been engaged to take the Council through the TUPE and redundancy process for current employees of both Parishes.

Structure of the new Council agreed as follows:

Full Council meetings monthly for the first 3 months on the first Tuesday in the month except the first meeting which will take place on Tuesday 14<sup>th</sup> May following the elections on 2<sup>nd</sup> May. Thereafter the meetings will take place every 6-8 weeks. It was noted that extraordinary meetings can always be called if required.

Separate Planning Committee with full delegated authority to make decisions and responses to applications and other issues with the ability always to refer to Full Council if felt necessary e.g. larger developments, key consultations etc.

Full Council meetings will have to be held at Barnham due to Eastergate main Hall being unavailable on a Tuesday, but it is hoped to hold Planning Committee meetings in the Committee Room at Eastergate.

Website provision contract awarded to ProcessMatters – current provider of Barnham Parish website.

## **9. Report from the Clerk**

The main issue to report was that the first information in respect of the forthcoming Elections had been circulated giving dates for briefing meetings being organised by ADC for potential candidates and one specifically for Clerks. The Clerk agreed to attend the session on 26<sup>th</sup> February for Clerks and would aim to be able to collect information and nomination packs for current and potential councillors to distribute on 4<sup>th</sup> March.

## **10. Date of Next Meeting**

The next meeting of the Parish Council will take place on Monday 4<sup>th</sup> March at 7.30 p.m. at Barnham Community Hall.

The meeting closed at 8.25 p.m.

**Signed by:**

**John Robinson**  
**Chairman, Barnham Parish Council**