

**MINUTES OF THE MEETING OF BARNHAM PARISH COUNCIL
HELD IN BARNHAM COMMUNITY HALL ON MONDAY 4th MARCH 2019 at 7.30 p.m.**

Present: John Robinson: Sue Groome: Stewart Pritchard: Ella Simmons: Isabel Thurston:

In attendance: Alison Crabb (Clerk): Chris Allington (Chairman Eastergate PC): County Councillor, Derek Whittington:, District Councillor, Chris Hughes: PCSO, Neil Billingham + 1: 2 members of the public:

1. **Apologies for absence** – None Received
2. **Declarations of Interest** - None at this point of the meeting.
3. **County and District Councillor inputs**

Derek Whittington, County Councillor made mention of footway and cycleway maintenance issues and suggested that the new merged Council might wish to consider what they could do to assist in future maintenance of these resources. District Councillor, Chris Hughes, had no issues to raise.

4. **Police Representative Update**

PCSO Neil Billingham and a colleague attended the meeting to provide an update on various issues that had been dealt with by the Police in the past months and his report had been circulated to Councillors prior to the meeting.

He also informed Councillors that following the changes to the way local policing operated it was most important that people reported issues that caused them concern either by telephone on 101, or obviously 999 if it was happening at that moment in time, or preferably by email through the Sussex Police website. In response to questions about people asking Councillors and the Clerk to report issues on their behalf he said that whilst this was not a problem it was much better for all reports be made by the person directly affected. This enabled the Police to build up a profile and database of information and if multiple calls were to be received on the same issue there was much more possibility of an investigation into the matter being undertaken.

5. **Minutes of Parish Council Meeting held on 28th January 2019**

Resolved: That the Minutes of Barnham Parish Council meeting held on Monday 28th January 2019 be approved as an accurate record of the meeting and signed by the Chairman.

6. **Planning Applications**

6.1 **New applications for approval**

The following applications were considered:

BN/7/19 – Land at Former Pollards Nursery, Lake Lane – Variation of conditions imposed on planning BN/16/12 to conditions 15 – Energy supply, 16 – Code for sustainable homes & 25 Pedestrian Visibility Splay. The Council raised concern as to why the sustainable condition had been deleted and asked the Clerk to revisit the application pack and confirm

the reasons. Post Meeting Note: Due to government legislation such a condition was no longer required and the Council submitted a response raising no objection to the application:

BN/2/19 – Barnham Court, Church Lane – Listed building consent for an extract vent to kitchen. The Council **agreed** to raise no objection

It was resolved that the Clerk submit the responses to each application to Arun District Council as discussed and agreed.

6.2 To note the following Decisions of ADC on applications considered by the Council

BN/42/18 – Land at Angel's Nursery, Yapton Road – Variation of condition 2 in respect of approved plans. The Council raised no objection.

BN/60/18 – St Annes Cottage, Lake Lane – Loft conversion with dormers to front and rear of roof. New roof over existing rear extension and new enclosed porch. The Council raised no objection.

BN/49/18 – Land at Former Pollards Nursery, Lake Lane – variation of condition 2 relating to approved plans. The Council raised no objection.

6.3. BN/25/18 - Change of use of land for dog training and exercising at Land to east of Parsonage Farm, Yapton Road – The Council **noted** that an Appeal had been lodged by the applicant against the refusal and the Clerk informed them that their previous comments which had supported the application would be considered during the process.

7. Other Planning Matters

7.1 Consideration of A29 Realignment Consultation

A discussion took place on the recent A29 consultation exercise and Chris Allington, current Eastergate Parish Council Chairman, had prepared a possible response that both Barnham and Eastergate Parish Council could submit before they were abolished to ensure that they could pick up the issues when the new Council was in place. The response would mention ensuring the provision of sufficient primary school places through the possible expansion of Eastergate Primary School, the need to keep a green corridor and the need to provide additional car parking and a safer route to St Philip Howard School, using proposed residential development land west of the railway station. The Council **agreed** with the proposed response for submission to WSCC.

It was resolved that the Clerk submit the response document to WSCC on behalf of Barnham Parish Council. Post Meeting Note: Following the meeting of Eastergate Parish Council on 7th March it was agreed that the Clerk of Barnham Parish Council would submit the response as a joint response on behalf of both the current Parish Councils and this has now been done and receipt has been acknowledged by WSCC.

8. Finance

The Council considered the finance items on the agenda and following a short discussion on each item

Resolved:

- 1. To approve the payments for March 2019**

2. **To note the receipts and payments and bank reconciliation position as at the end of February**
3. **To appoint R S Hall & Co as the internal auditor for the 2018/19 accounts**
4. **To give delegated authority to cheque signatories to make any required payments before the Council is abolished at the end of March**

9. Update on issues in relation to the Merger of Barnham and Eastergate Parish Councils

The latest meeting of the Shadow Council was cancelled as there had been no issues to raise that required a decision. The Clerk informed the Council that all issues and matters were progressing, in particular, the TUPE process for current staff and the redundancy process for the Clerk of Eastergate Parish Council. The Establishment Order for the new Council was in the process of final drafting and was expected to be made in the next week or so. The Order would enable the Clerk Designate to move forward on several matters but mainly the opening of new bank accounts for the new Council.

9. Report from the Clerk

The Clerk made mention of a couple of issues that included reports of increased dog fouling around Barnham Primary School which had been reported to ADC asking for patrols and signage to be considered.

As approved under financial items the repairs to the Playground equipment at Murrell's Field had been undertaken and the responsibility for future maintenance, etc for the area had been formally been passed to the Council.

The Clerk had attended the ADC Election Briefing for Parish Clerks and gave a few important details to the meeting together with nomination packs. Key dates for nominations to be returned to ADC between 19th March and 3rd April.

10. Date of Next Meeting

As this was the last ever meeting of Barnham Parish Council there was no date of next meeting to be noted. However, the first meeting of the new Barnham and Eastergate Parish Council would take place on Tuesday 14th May at 7.30 p.m. at Barnham Community Hall.

The meeting closed at 8.35 p.m.

Signed by:

John Robinson
Chairman, Barnham Parish Council