



Parish office, Barnham Community Hall, Murrell's Field, Yapton Road,
Barnham, West Sussex PO22 0AY

Parish Clerk: Mrs Alison Crabb Tel: Mobile 07565 052617

Email: clerk@barnhamandeastergate-pc.gov.uk

Members of **Barnham and Eastergate Parish Council** are summoned to an extraordinary meeting of the Full Council on **Thursday 27th June at 6.30 p.m. at Barnham Community Hall, Barnham.**

Alison Crabb
Parish Clerk

AGENDA

1. Apologies

2. Declarations of interest

Members are reminded to make any declarations of personal and/or pecuniary interests that they may have in relation to items on the agenda.

3. Annual Returns for the year ended 31 March 2019 for Barnham Parish Council and Eastergate Parish Council

Following the merger of Barnham Parish Council and Eastergate Parish Council the responsibility for approving the accounts for each Parish Council was passed to the new Barnham and Eastergate Parish Council. Due to delays in preparing the accounts and the deadline of 1st July for the publication of the approved accounts the Chairman has agreed to hold an extraordinary meeting of the Council with this one item agenda.

To approve the following in respect of the Annual Return for the year ended 31 March 2019 for:

a. Barnham Parish Council

- i. To approve the Internal Audit Report as prepared by Rachel Hall
- ii. To approve the Annual Governance Statement for 2018/19 as detailed in the Annual Return
- iii. To approve the Accounting Statements for 2018/19 as detailed in the Annual Return
- iv. To approve the publication and submission of the Annual Return to the External Auditor

b. Eastergate Parish Council

- i. To approve the Internal Audit Report as prepared by Rachel Hall
- ii. To approve the Annual Governance Statement for 2018/19 as detailed in the Annual Return
- iii. To approve the Accounting Statements for 2018/19 as detailed in the Annual Return
- iv. To approve the publication and submission of the Annual Return to the External Auditor

4. Date of Next Meeting confirmed as Tuesday 2nd July 2019 7.30 p.m. at Barnham Community Hall