



MINUTES OF THE BARNHAM & EASTERGATE PLANNING & ENVIRONMENT COMMITTEE HELD ON TUESDAY 28TH MAY 2019 AT BARNHAM COMMUNITY HALL

Present: Chris Allington: Rob Bates: Andy Earwaker: Heather Kilroy: Stewart Pritchard:
Sue Wallsgrove:

In attendance: Nina McMaster (Assistant Clerk): Members of the public and Parish Council:

1. Election of Chair

Chris Allington oversaw the Election of Chair in his capacity as Chair of the Parish Council. Stewart Pritchard had indicated a willingness to take on the role. Andy Earwaker proposed his nomination and Sue Wallsgrove seconded the nomination. The Council unanimously agreed to his nomination and he was duly elected as Chair for the year 2019/20.

Resolved: To elect Stewart Pritchard as Chair of the Barnham & Eastergate Parish Council Planning & Environment Committee for the year 2019/20.

2. Approval of Terms of Reference for the Planning & Environment Committee

The Clerk had circulated draft ToR for consideration by the Committee and the only amendment proposed during the meeting was to change the start time of the meetings from 7 p.m. to 7.30 p.m. It was also noted that whilst the ToR would be approved there would be opportunities to amend the document at any point through a formal request from Councillors to the Clerk.

Resolved: That the Terms of Reference be approved subject to the start time alteration and the ability for any member of the Committee to suggest amendments in the future.

3. Appointment of Members to serve on the Committee

The agenda had listed the proposed members to serve on the Committee and they were duly appointed to serve for the year 2019/20.

Resolved: That the following be appointed as Members of the Planning & Environment Committee for 2019-20:

**Chris Allington (ex-officio with voting rights): Stewart Pritchard: Rob Bates:
Heather Kilroy: Ella Simmons: Andy Earwaker: Sue Wallsgrove:**

4. Apologies for absence

Ella Simmons

5. **Declarations of Interest**

Members were reminded to make any declarations of personal and/or pecuniary interests that they may have in relation to the agenda.

6. **BN/9/19 – The Piggeries, Church Lane, Barnham – Replacement of existing residential mobile home with new dwelling and detached garage**

The applicant for the above application had asked to address the Committee to ask them to consider removing the objection submitted by the then Barnham Parish Council to the application.

In addressing the Committee the applicant showed various pictures of the current site and explained how approval of this application would enable him to improve the site and possibly extinguish the Gypsy and Traveller Rights that currently exist on the site.

In the discussing that took place comments were noted, in particular, the fact that the site had not been identified in the Barnham and Eastergate Neighbourhood Plan for development and whilst the site might be considered for infill development it would be difficult to agree to giving up a gypsy and traveller site as the Committee would not wish to identify alternative sites in the Parish.

It became apparent during the discussion that several of the members (particularly those who are new to the Council and Committee) were not familiar with the specific site and the applicant offered them the opportunity to make a site visit before making a final decision. The Committee **agreed** to take up the offer and a meeting was planned for the following day 29th May 2019.

Resolved: To undertake a site visit on 29th May and to then agree a decision through an email exchange

Post Meeting Note: Following the site visit the Committee resolved to write to ADC informing the Council that they would withdraw the objection made by the former Barnham Parish Council, subject to the proviso that should the Council approve the removal of the Gypsy and Traveller Rights that it would not fall to the Parish Council to identify alternative sites within the Parish.

7. **Consideration of new applications made to Arun District Council**

The Committee considered the following new applications within the Parish:

BN/23/19 – Cox's Farm, Lake Lane, Barnham – two storey side extension – The Committee **agreed** to raise no objection to this application.

BN/27/19 – The Fallows, Highground Lane, Barnham – variation of condition to amend the plans for the roof of previously approved application. Barnham Parish Council raised no objection at the time. The Committee **agreed** to raise no objection to this application.

BN/22/19 – Former Office, Highground Orchards, Highground Lane, Barnham – Provision of driveway and turning area using existing access. The Committee **agreed** to raise no objection to this application.

BN/21/19 – 2 Critchmere Road, Eastergate – Demolition of existing garage and conservatory and erection of replacement single storey side extension and two storey rear extension. The Committee **agreed** to raise no objection to this application.

BN/32/19 – Wagtails, Church Lane, Eastergate – Single Storey rear extension – The Committee **agreed** to raise no objection to this application.

BN/31/19 – 3 Highview Road, Eastergate – Single storey front porch and living extension. The Committee **agreed** to submit an objection to this application as the proposed extension would be in front of the building line and would have a negative impact on the street scene and the neighbouring properties

Resolved: That the Clerk be authorised to submit responses to Arun District Council as approved by the Committee

8. The Committee noted the following decisions by Arun District Council in relation to applications previously considered by the then Barnham and Eastergate Parish Councils

EG/19/19 – 15 Critchmere Road, Eastergate – Two storey, part single storey extension – approved

BN/11/19 – Lillies, Yapton Road, Barnham – single garage – refused Barnham Parish Council objected due to the size and location at the front of the property on the main road.

EG/16/19 – 49 Warren Way, Barnham – Two storey extension – refused

9. Neighbourhood Plan Review Group

Chris Allington reported to the Committee that the current Barnham & Eastergate Neighbourhood Plan that was ‘made’ in 2014 now required a review to update on housing need requirements in the Parish and to look and consider updating current policies. In order to make progress in this matter he put forward two immediate courses of action that he felt the Committee should approve:

1. That the Clerk apply to ADC for funding of £5000 that is available to Councils to undertake a Review of the Plan;
2. That the Clerk speak with Maureen Chaffe of Process Matters to see if she would be willing to be engaged to assist the Committee and Council with the work that would be required to produce a revised Plan.

Resolved:

1. **That the Clerk speak with ADC in respect of the funding availability and how it is accessed and;**
2. **that the Clerk speak with Maureen Chaffe to engage her services to assist with the Review of the Plan.**

10. Dates for Future meetings

The calendar of dates for meetings up to March 2020 were agreed and as a result of the change to the Terms of Reference it was agreed that the next meeting of the Committee would take place on Tuesday 16th July at 7.30 p.m. at Eastergate Village Hall.

Signed:
Chair, Planning & Environment Committee