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Members of **Barnham and Eastergate Parish Council** are summoned to a meeting of the Full Council on **Tuesday 26<sup>th</sup> May 2020 at 7.30 p.m.**

**This meeting will be undertaken virtually using Microsoft Teams with the ability for the public to dial in and participate or listen to the meeting.**

**Members of the public are welcome to join the meeting via a telephone line – if you wish to participate please request the telephone details from the Clerk in advance of the meeting (by 12 noon on Tuesday 26<sup>th</sup> May)**

Alison Crabb  
Clerk to Barnham and Eastergate Parish Council

#### AGENDA

1. **Open Public Session**
2. **Apologies**
3. **Declarations of interest**  
Members are reminded to make any declarations of personal and/or pecuniary interests that they may have in relation to items on the agenda.
4. **County and District Councillor inputs**  
An opportunity for County and District Councillors to confer and exchange information with Barnham and Eastergate Parish Council.
5. **Minutes of the Full Council Meeting held on 3<sup>rd</sup> March 2020 – for approval**
6. **Finance**
  - 6.1 To retrospectively approve the list of payments made since 1<sup>st</sup> April 2020
  - 6.2 To note the end of year financial position.
  - 6.3 To note the revised timetable for approval of the 2019/20 accounts
  - 6.4 To approve the renewal of the Council's Insurance with BHIB Councils Insurance
  - 6.5 To approve payments to The Seaman Partnership who have now concluded RIBA Stage 2 drawings
  - 6.6 To approve the funding of resurfacing works to the Eastergate Village Hall to ensure that the property is handed over to the Barnham and Eastergate Community Trust in good order.

**7. Planning Matters**

The Planning and Environment Terms of Reference allow for the Committee to consult and discuss decisions on applications via an email exchange and this has been happening. However, the Terms of Reference also allow for the Committee to refer larger scale applications for consideration and agreement of a decision on the application to Full Council. The following applications has been so referred:

**BN/39/20 – Land adjacent to Tars Farm House, Church Lane, Barnham** – Erection of 4 no dwellings and associated works. This application is a Departure from the Development Plan.

**8. Policy Documents**

**8.1 Scheme of Delegation**

To approve the attached Scheme of Delegation to supplement the Standing Orders of the Council which details an Urgent Action Procedure for the Council.

**8.2 Annual Review of Council Policy documents**

To agree to defer this item until further notice

**9. Postponement of Annual Grant Awards**

To approve the postponement of the annual award of grants until the COVID-10 pandemic has passed as it is recognised that there may be many local groups in need of additional support going forward.

**10. Report by Chair of the Council**

The Chair to verbally update Council on any specific issues he wishes to draw to the attention of the Council and public participating in the meeting.

**11. Report by Clerk**

The Clerk will circulate a short report on how the Council has continued to operate since the last formal meeting of the Council and any other significant issues that have arisen.

**12. Future Meetings of the Council**

No date will be set for the next meeting of the Council. The Clerk and Chair will determine the need for any further virtual public meetings, but the Council is asked to agree that meetings should only be called only if a matter of significant public interest requires a decision to be made in public. In the meantime decisions may be taken using the Urgent Action procedure under the newly approved Scheme of Delegation.